

Amidst the rapid transmission of coronavirus disease (COVID-19), extra precautions should be taken to prevent person-to-person spread and keep your workspaces safe and healthy.

If an employee has tested positive for the disease, here are some tips to get started with cleaning and disinfection of affected work areas:

- All areas (offices, bathrooms, and common areas)
 used by the ill person should be cleaned and
 disinfected, focusing on frequently touched surfaces.
- Close off areas used by the ill employee and open any outside windows and doors to increase air circulation.
- If possible, wait 24 hours before beginning cleaning and disinfection.

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- Cleaning staff should wear personal protective equipment (PPE) such as gloves and gowns. Gloves should be removed after cleaning and hands should be washed immediately.
- The three most common disinfectant products are diluted bleach, ammonium and hydrogen peroxide. Disinfect using household bleach solutions, alcohol solutions with at least 70% alcohol, and common EPA-registered household disinfectants.



CLICK FOR THE CDC'S FULL CLEANING RECOMMENDATIONS

CLICK FOR A FULL LIST OF EPA-APPROVED DISINFECTANTS

Recommendations are provided by the Center for Disease Control and Prevention. They are current as of March 23, 2020 and are subject to updates.

If occupying newly leased space, this process is what is advisable when reoccupying buildings/spaces once COVID-19 restrictions have been lifted.